Deadline Tracker May 2025

**Do Now**



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|  | **Deadline** | **Action and links** | Tick  |
| **Share Your Thoughts on the CPCF Arrangements** | **11:59pm Wed 30th April 2025** | CPE are seeking pharmacy owners' views following the new CPCF funding settlement* Have your say by completing the [April–May 2025 Committee Opinion Poll](https://www.surveymonkey.com/r/GCX2ZW6)
* View a copy of the poll questions [here](https://cpe.org.uk/wp-content/uploads/2025/04/April-2025-Questionnaire.pdf)
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| **Pharmacy Quality Scheme (PQS) – Aspiration Payment**  | **1st May 2025** | The Aspiration Payment window for PQS opens at 9am on 1st May 2025 and closes at 11:59pm on 16th May 2025* If you wish to claim for a PQS Aspiration payment ensure you claim for this on the [MYS portal](https://manage-your-service-pharmacy.nhsbsa.nhs.uk/nhs-prescription-services-submissions/login) between the dates/times
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**Contract & Funding**



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|  | **Deadline** | **Action and links** | Tick  |
| **CPCF Changes: Summary of Regulatory Changes** | **Ongoing** | The details of the contractual settlement for 2025/26 have been announced, which include several changes to regulations* Find out more about the changes [here](https://cpe.org.uk/our-news/contract-changes-summary-of-regulatory-changes/)
* Watch the on-demand recording of the webinar [here](https://cpe.org.uk/our-news/community-pharmacy-england-presents-the-new-cpcf-arrangements/)
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| **Pharmacy Quality Scheme (PQS) -Gateway Criterion** | **Ongoing** | Information about this year’s Gateway Criteria for PQS has been announced. Pharmacy owners are **NOT** required to make a declaration for this as this will be verified by a post-payment review of the pharmacy declaration* Sign up to deliver Pharmacy First and Pharmacy Contraception Service by the end of 31st August 2025
* Find out more [here](https://cpe.org.uk/quality-and-regulations/pharmacy-quality-scheme/)
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| **Pharmacy Profile Update** | **1st April – 30th June 2025** | Ensure your Directory of Services and NHS website profiles are up to date by updating your [NHS Profile Manager](https://organisation.nhswebsite.nhs.uk/)* The new quarter starts 1st April 2025 and ends on the 30th June 2025 **but we encourage you to do this as soon as possible**
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| **DSP Toolkit** | **30th June 2025** | You can now watch the DSP Toolkit 2025 workshop on demand:* Watch [here](https://cpe.org.uk/our-news/data-security-and-protection-toolkit-2025-workshop-now-on-demand/)
* See other resources [here](https://cpe.org.uk/digital-and-technology/data-security/data-security-and-protection-toolkit/)
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**Operational**



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|  | **Deadline** | **Action and links** | Tick  |
| **NHS Mail** | **Ongoing** | Ensure you access your personal NHS.net email regularly (at least once every 30 days) to avoid your account being deleted* Further information is available h[ere](https://cpe.org.uk/digital-and-technology/nhs-mail/)
* Read our new briefing [here](https://greatermanchester.communitypharmacy.org.uk/wp-content/uploads/sites/118/2025/02/CPGM-NHSmail-briefing.pdf)
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**Services**

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| **Add outline** | **Deadline** | **Action and links** | Tick  |
| **NMS: Changes to Claiming** | **Ongoing** | A new claiming process has been confirmed for NMS* Make yourself familiar with the new process and latest updates [here](https://cpe.org.uk/national-pharmacy-services/advanced-services/nms/)
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| **PharmOutcomes** | **Ongoing** | Check PharmOutcomes a minimum of three times a day for all referral services |  |
| **Bundling of Services** | **June 2025** | Register to deliver Pharmacy Contraception and Hypertension Case Finding by June 2025 to receive the monthly payment |  |
| **Pharmacy First – Patient Feedback Request** | **Open until the end of 2025** | Ask your patient to give feedback on Pharmacy First to help inform service improvements* Find out more [here](https://cpe.org.uk/our-news/pharmacy-owners-please-ask-your-patients-to-give-feedback-on-pharmacy-first/)
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| **Local Services** | **By the 5th** | Please claim all your locally commissioned services by the 5th of the month |  |

**Training & Events**



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|  | **Deadline** | **Action and links** | Tick  |
| **CPE Roadshow Event - South** | **26th April 2025** | Join the Community Pharmacy England Negotiating Team and committee members to get your questions answered* Register [here](https://forms.office.com/pages/responsepage.aspx?id=m4vuvbQfxkaSJlvL-8vAClEbM0lwoLVPuD8kAUesZuFUNk8xS0NKOFpKTzEzTUowSFU1M01SUFlKTS4u&route=shorturl) before Friday 25th April 2025
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| **VirtualOutcomes** | **Ongoing** | * View the new ‘Skin rashes in Children’ module 2 [here](https://mcusercontent.com/50ebb27dcd09a53230a28d990/files/79d80eaa-4c73-d3fb-02af-5e110daf7aaf/Skin_Rashes_in_children_Module_2..pdf)
* View the new ‘Pharmacy Contract’ module [here](https://mcusercontent.com/50ebb27dcd09a53230a28d990/files/68cf3b6c-8e73-64fb-f149-ee32658da2ea/Pharmacy_contract_2025_26.pdf)
* View the new PQS modules (Part 1 & 2) [here](https://mcusercontent.com/50ebb27dcd09a53230a28d990/files/00c815bc-5927-8864-bc61-b933219946db/PQS_2025_26.pdf)
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Disclaimer: This guidance has been produced after reviewing all the information available to us. Every care has been taken in the completion of the tracker, but no responsibility can be accepted for any error or consequence of such an error.