

Deadline Tracker October 2024

If you are part of a pharmacy group or multiple, please liaise with your area managers/head office.

Subject	Requirement	Deadline	Action and links	Tick when completed
Pharmacy Profile Update	Contractual	30th September 2024 31st Dec 2024	Ensure your Directory of Services and NHS website profiles are up to date by updating your NHS Profile Manager once each quarter. The deadline for this quarter is 30th September 2024 The next quarter starts on 1st October and ends on 31st December 2024	
PharmOutcomes PostEvent Messaging (PEMs)	Contractual	30 th September 2024	Contractors have received emails regarding suppressed Post Event Messaging (PEMs) held in PharmOutcomes, related to completed clinical consultations, which have not been sent. The email details the actions that contractors are required to take including the completion of an audit form on PharmOutcomes " NHS CM Assurance - Post-Event Messaging Issue " PharmOutcomes system check is required by 30th September and action by 30th Sept BP notifications or 31st Oct other notifications	
COVID / Flu	Service Delivery	3 rd October	COVID-19: Vaccination of all eligible groups can start under the autumn/winter 2024/25 COVID-19 Vaccination Service. Flu: Vaccination of all eligible groups can start under the 2024/25 Flu Vaccination Service (pregnant women could be vaccinated from 1st September 2024).	
MYS - Unplanned Closures	Contractual	Ongoing	The Terms of Service require NHS community pharmacy owners to have a business continuity plan for temporary suspensions due to illness or other reasons beyond their control and to action the plan when necessary. Notifications of unplanned temporary suspensions of services (closures) can now be made via the Manage Your Service (MYS) portal . Find out more here	
Pharmacy First	Service Income	October 2024	CPE have announced that the activity threshold for clinical pathway consultations for October 2024 will remain at 20 for October. It was scheduled to increase to 30. You therefore have to provide a minimum of 20 consultations, that pass the gateway point, to be eligible for the £1,000 monthly payment. <ul style="list-style-type: none"> Access the new Pharmacy First Top Tips from VirtualOutcomes here. Access the new CPE Pharmacy First myth-busting here .	

VirtualOutcomes	Workforce Training	Ongoing	See the latest FREE online course – Equality Act and multi-compartmental compliance aids Myths and Facts	
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Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
PharmOutcomes	Act now	Ongoing	Check PharmOutcomes a minimum of three times a day for referrals for the following services: <ul style="list-style-type: none"> The Pharmacy First Service The Discharge Medicines Service The Hypertension Case Finding The Contraception Service The Smoking Cessation service 	
NHS Mail	Pharmacy IT	Access regularly	Ensure you access your personal NHS.net email regularly (at least once every 30 days) to avoid your account being deleted. Further information is available here .	
Local Services	Pharmacy income	By the 5th	Please claim all your locally commissioned services by the 5th of the month.	
VirtualOutcomes	Workforce training	Ongoing	A new module will be released every month. Access here .	

If you require support:

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Community Pharmacy Liverpool

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Disclaimer: This guidance has been produced after reviewing all the information available to us. Every care has been taken in the completion of the tracker, but no responsibility can be accepted for any error or consequence of such an error.