Mersey Community Pharmacy Tacker – October 2023

If you are part of a pharmacy group or multiple, please liaise with your area managers / head office.

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| --- | --- | --- | --- | --- |
| Subject | Requirement | Deadline | Action and links | Tick when complete |
| Pharmacy Profile Update | Contractual | Deadline for this quarter: 30th September 2023 | Ensure your Directory of Services and NHS website profiles are up to date by updating your [NHS Profile Manager](https://organisation.nhswebsite.nhs.uk/campaign-start) each quarter. |  |
| Pharmacy Quality Scheme | Pharmacy Income | Aspiration payment window closes 23:59 on 29th September 2023 | The PQS Aspiration Payment window is now and will close at 23:59 on 29 September 2023* Access the VirtualOutcomes PQS briefing [here](https://mcusercontent.com/50ebb27dcd09a53230a28d990/files/540d1b44-2f33-6161-510d-042b4064e198/PQS_2023_24.pdf).
* Download a summary of important dates [here](https://login.live.com/login.srf?wa=wsignin1.0&rpsnv=16&ct=1697028665&rver=7.3.6962.0&wp=MBI_SSL_SHARED&lc=1033&id=250206&cbcxt=sky&ru=https%3A%2F%2Fonedrive%2Elive%2Ecom%2F%3Fid%3D680d8fa62a66515e%25210%255EL0xpdmVGb2xkZXJzL0RvY3VtZW50cy9QUVMgSW1wb3J0YW50IERhdGVzLnBkZg&wreply=https%3A%2F%2Fonedrive%2Elive%2Ecom%2F%3Fid%3D680d8fa62a66515e%25210%255EL0xpdmVGb2xkZXJzL0RvY3VtZW50cy9QUVMgSW1wb3J0YW50IERhdGVzLnBkZg).

Full PQS details are available on the [NHSBSA website](https://www.england.nhs.uk/wp-content/uploads/2021/09/PRN00176-pharmacy-quality-scheme-guidance-23-24-v2.pdf). |  |
| Flu Support | Service Support  | Act Now | * Download the new resources to support your flu service from the [CPE website](https://cpe.org.uk/our-news/new-promotional-materials-for-the-flu-vaccination-service/).
* Update your NHS Profile Manager with the details of your patient-facing appointment booking system. Find out more on the [CPE website](https://cpe.org.uk/our-news/nhs-profile-manager-update-online-flu-vaccination-booking-details-can-be-added-to-your-nhs-website-profile/).
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| Medicines Supply and Concessions Briefing Webinar  | Business Support | Act now  | Watch a recording of the CPE Medicines Supply and Concessions Briefing Webinar [here](https://cpe.org.uk/our-news/watch-our-medicines-supply-and-concessions-briefing-webinar/). |  |

Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

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| --- | --- | --- | --- | --- |
| Subject | Requirement | Deadline | Action and links | Tick when complete |
| PharmOutcomes | Act Now | Ongoing | Check PharmOutcomes a minimum of three time a day for referrals for the following services: * The Community Pharmacy Consultation Service (GP and 111 pathways)
* The Discharge Medicines Service
* The Hypertension Case Finding
* The Smoking Cessation Service
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| NHS Mail  | Pharmacy IT  | Access regularly (at least once a month) | Ensure you access your personal NHS.net email regularly (at least once every 30days) to avoid your account being deleted. Further information is available [here](https://cpe.org.uk/our-news/nhsmail-changes-keeping-your-account-active/).  |  |
| Local Services | Pharmacy income | By the 5th  | Please claim all your locally commissioned services by the 5th of the month.  |  |
| Virtual Outcomes  | Workforce training | Ongoing  | A new module will be released every month. Access [here](https://www.virtualoutcomes.co.uk/pharmacy-training/). |  |
| LPC Mailing List  | Pharmacy Mailing List  | Ongoing  | Encourage your locums to join the LPC mailing list to ensure they are up to date with the rapidly changing pharmacy environment.  |  |

If you require support:

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Disclaimer: This guidance has been produced after reviewing all the information available to us. Every care has been taken in completion of the tracker, but no responsibility can be accepted for any error or consequence of such an error.