**May 2022**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **ITEM** | **DETAIL** | TIME |
|  | Election of Officers | Election of Chair, Vice Chair and Treasurer | **9:30am** |
| **1** | Welcome, introductions and housekeeping | Declarations of interest, Nolan Principles, fire safety and turn mobiles off. | **9:40am** |
| **2** | Apologies for absence | To receive | **9:42am** |
| **3** | Minutes of the last LPC meeting | To confirm as a true and proper record. | **9:43am** |
| **4** | Actions of minutes | To discuss | **9:45am** |
| **5** | LPC business | 5.1 Strategy and workplan creation  5.2 Visit from Ian Canning, Smoking Commissioner  5.3 22/23 Dashboard and Year Review  5.4 Pharmacy First Update (Local and maybe national)  **LUNCH**  5.5 Staff reviews  5.6 Remote member attendance  5.7 Minor Ailments harmonisation  5.8 PSNC Meeting Update  5.9 Contracts Update  5.10 Officer’s reports  5.11 Regional Joint Working Group Update  5.12 Forthcoming Meeting Attendance  5.13 Forthcoming holidays | **10:00am**  **11:00am**  **12:00am**  **12:30pm**  **1:00pm**  **2:00pm**  **2:45pm**  **3:00pm**  **3:15pm**  **3:30pm**  **3:35pm**  **3:36pm**  **3:37pm**  **3:38pm** |
| **6** | Finance | 6.1 Treasurer’s Report | **3:40pm** |
| **7** | Any other business |  | **3:55pm** |
| **8** | Date and time of next meeting | Thursday 6th July 9:30am.  Hope Street Hotel | **Close 4:00pm** |