**May 2022**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **ITEM** | **DETAIL** | TIME  |
|  | Election of Officers | Election of Chair, Vice Chair and Treasurer | **9:30am** |
| **1** | Welcome, introductions and housekeeping  | Declarations of interest, Nolan Principles, fire safety and turn mobiles off. | **9:40am** |
| **2** | Apologies for absence  | To receive | **9:42am** |
| **3** | Minutes of the last LPC meeting | To confirm as a true and proper record. | **9:43am** |
| **4** | Actions of minutes | To discuss | **9:45am** |
| **5** | LPC business  | 5.1 Strategy and workplan creation5.2 Visit from Ian Canning, Smoking Commissioner5.3 22/23 Dashboard and Year Review5.4 Pharmacy First Update (Local and maybe national)**LUNCH**5.5 Staff reviews5.6 Remote member attendance5.7 Minor Ailments harmonisation 5.8 PSNC Meeting Update5.9 Contracts Update 5.10 Officer’s reports5.11 Regional Joint Working Group Update5.12 Forthcoming Meeting Attendance5.13 Forthcoming holidays | **10:00am****11:00am****12:00am****12:30pm****1:00pm****2:00pm****2:45pm****3:00pm****3:15pm****3:30pm****3:35pm****3:36pm****3:37pm****3:38pm** |
| **6** | Finance | 6.1 Treasurer’s Report  | **3:40pm** |
| **7** | Any other business |  | **3:55pm** |
| **8** | Date and time of next meeting | Thursday 6th July 9:30am.Hope Street Hotel | **Close 4:00pm** |