# **Community Pharmacy Tracker**

# If you are part of a pharmacy group or multiple, please liaise with your company managers / head office.

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| Subject | Requirement | Deadline | Action and Links | Complete? |
| Pharmacy Quality Scheme (PQS) | Pharmacy Income | Declaration window: Extended to Wednesday 2nd March 2022 | PSNC, NHSE&I and the DHSC have agreed the PQS declaration will still need to be made during the February window, but as last year, this will be a claim for work to be undertaken and evidenced by 30th June 2022.  Find out more on the [PSNC](https://psnc.org.uk/services-commissioning/pharmacy-quality-scheme/) website. |  |
| PQS Gateway – NMS Deadline | Pharmacy Income | 5th April 2022 | You must have claimed payments for the completion of a minimum of 20 NMS between 1st April 2021 and 5th April 2022.  The NHSBSA [spreadsheet](https://www.nhsbsa.nhs.uk/provider-assurance-pharmaceutical-services/pharmacy-quality-scheme-pqs) shows who has currently met the PQS 2021/22 gateway criterion (updated monthly). |  |
| Hypertension Case Finding Service | Service Delivery | 28th February 2022 for 7th Match 2022 “go-live” date | PharmOutcomes will go live on the 7th of March for all contractors who are signed up to deliver the Hypertension Case Finding Service.  Modules will be available to record service delivery, and GPs using the EMIS prescribing system will also be able to send referrals to community pharmacies.  Actions for contractors:   * Complete the [implementation checklist](https://psnc.org.uk/wp-content/uploads/2021/09/Hypertension-Case-Finding-service-implementation-checklist.pdf) to ensure you are service ready. * Sign up via [MYS](https://services.nhsbsa.nhs.uk/nhs-prescription-services-submissions/login?logout.) by 28th February if you want to go-live in March. * Review the information on the [PSNC](https://psnc.org.uk/services-commissioning/advanced-services/hypertension-case-finding-service/) website. * Speak to your local practices regarding your capacity to accept referrals – use the [PSNC briefing](https://psnc.org.uk/wp-content/uploads/2021/10/PSNC-Briefing-044.21-Briefing-for-general-practice-teams-on-Hypertension-Service.pdf) to support conversations. |  |
| PSNC Pharmacy Advice Audit 2022 | Feedback | Extended to 11th March 2022 | The Pharmacy Advice Audit has been extended until 11th March to maximise the number of responses.  [Learn more about the 2022 audit.](https://psnc.org.uk/our-news/pharmacy-advice-audit-please-take-part-in-2022-audit/) |  |
| Providers Pays | Service Delivery | Act now | The national procurement of IT support for the Community Pharmacist Consultation Service (CPCS) (111 Pathway only), will cease at the end of March 2022.  Find out more about choosing your supplier on the [PSNC](https://psnc.org.uk/our-news/cpcs-it-deadline-approaching-have-you-confirmed-your-choice-of-system/) website. |  |
| Mandatory Health Campaign (Weight Management) | Contractual Requirement | 13th March 2022 | You should have now completed the Weight Management Campaign. Please record participation on PharmOutcomes between 21st February and 13th March. |  |
| NHS Profile Manager | Contractual requirement | Early March 2022 | The NHS Profile Manager will replace the DoS Updater and the NHS website editor in early March. This is where you will update your service information, such as opening times and contact information. It will enable you to verify and, where necessary, update the pharmacy profile at least once each quarter of the financial year.  To get ready for this change, pharmacy contractors or team members should [register for the new NHS Profile Manager with their personal NHSmail address](https://organisation.nhswebsite.nhs.uk/campaign-start), if they have not already done so.  Find out more on the [PSNC](https://psnc.org.uk/our-news/nhs-profile-manager-to-replace-dos-updater-and-nhs-website-editor-soon/) website. |  |
| Employee Assistance Programme | Contractor Support | Ongoing | The Cheshire & Mersey Employee Assistance Programme supports all Community Pharmacy Staff. It is designed to help you deal with personal and professional problems that could be affecting your home life or work life, health, and general wellbeing.  Find out more on your [LPC website](https://liverpool-lpc.org.uk/resources/employee-assistance-programme/). |  |

**Regular Tasks**

The following tasks need to be completed on a daily / monthly basis:

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| Local Services | Pharmacy income | By the 5th. | Please claim all your locally commissioned services by the 5th of the month. |  |
| NMS Quarterly Report | Contractual | Quarterly – Paused | The requirement to submit data will be reinstated from Quarter 1 of 2022/23 (April – June 2022), with contractors submitting their quarterly data in early July 2022. |  |
| Check Shared Mailbox | Pharmacy Business | Ongoing | NHSE&I regularly send important communications to your NHS Shared Mailbox.  Please ensure sufficient staff have access your Mailbox and that it is checked at least once daily. |  |
| Virtual Outcomes | Workforce Training | Ongoing | A new module will be released every month.  Access [here.](https://www.virtualoutcomes.co.uk/pharmacy-training/) |  |
| LPC Mailing List | Pharmacy Mailing List | Ongoing | Encourage your locums to join the LPC mailing list to ensure they are up to date with the rapidly changing pharmacy environment. |  |

**If you require support from the LPC please contact us:**

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Visit our website: [https://liverpool-lpc.org.uk](https://liverpool-lpc.org.uk/)

Disclaimer: This guidance has been produced by Liverpool LPC after reviewing all the information available to us. Every care has been taken in completion of the tracker, but no responsibility can be accepted for any error or consequence of such an error.