# **Community Pharmacy Tracker – February 2021**

# If you are part of a pharmacy group or multiple, please liaise with your company managers/head office.

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| **Subject** | **Requirement** | **Deadline** | **Action and links** | **Tick when****completed** |
| **PQS 20-21** **Parts 1** | Pharmacy Income | 29th January 2021 | PQS 1 is a gateway for PQS 2 – ensure you make your declaration before the deadline. Full details are available of the PSNC website [here](https://psnc.org.uk/services-commissioning/pharmacy-quality-scheme/pqs-2020-21-part-1/). |  |
| **NHS Discharge Medicines Service** | Essential Service | From 15th February 2021 | Prepare your team for the new essential service:* [Access the Toolkit](https://psnc.org.uk/our-news/discharge-medicines-service-toolkit-published/)
* [Review the PSNC support documents](https://psnc.org.uk/our-news/discharge-medicines-service-guidance-published/)
* [Access training from CPPE](https://www.cppe.ac.uk/programmes/l/transfer-e-02)
* [Complete the checklist](https://psnc.us7.list-manage.com/track/click?u=86d41ab7fa4c7c2c5d7210782&id=3c895079c3&e=93d31e62ea)
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| **PPE Claim** |  | By 12th February 2021 | The deadline to make your claim for PPE is 12th February. The PSNC website provides further information regarding how to make your claim [here](https://psnc.org.uk/our-news/c-19-ppe-reimbursement-how-contractors-can-make-a-claim/). |  |
| **PSNC Pharmacy Advice Audit** |  | w/c 25 January 2021 | Pharmacy teams are being encouraged to take part in an audit that will capture information about the reasons why people choose to visit community pharmacies. Find out more (inc Team Briefing Sheet, Audit Template and Digital Guide) on the [PSNC website](https://psnc.org.uk/our-news/pharmacy-advice-audit-2021-paperwork-and-guidance-now-available/). |  |
| **Safeguarding** | Contractual | From 1st January 2021 | From the 1st January it is a requirement under the Community Pharmacy Contractual Framework that all pharmacy professionals have attained level 2 Safeguarding in the last two years.Further details are available in this document from [NHSE](https://psnc.us8.list-manage.com/track/click?u=4fbc32cdce167141a8775dd78&id=8412821122&e=0d0e70b477).Safeguarding e-learning and assessment can be accessed via CPPE. |  |
| **PQS 20-21** **Part 2 (Updated)** | Pharmacy Income | Declaration window 1st-26th February 2021 | **Update**: The PQS Part 2 2020/21 declaration will still take place as planned between 09:00 on 1st February 2021 and 23:59 on 26th February 2021, however, you will have until **30th June 2021** to complete any elements of the scheme you have declared as having met.Detailed guidance and supporting materials can be found on the [PSNC website](https://psnc.org.uk/services-commissioning/pharmacy-quality-scheme/pqs-2020-21-part-2/). This now includes a [PQS Part 2 Evidence Checklist and PharmOutcomes Framework](https://psnc.org.uk/our-news/pharmacy-quality-scheme-part-2-evidence-checklist-pharmoutcomes-framework/). Download the LPC PQS Part 2 training summary [here](https://psnc.org.uk/halton-st-helens-and-knowsley-lpc/our-news/pqs-training-summary/). Access training from VirtualOutcomes [here](https://mcusercontent.com/50ebb27dcd09a53230a28d990/files/adf2853d-46dd-4683-b9a1-955462a97334/PQS_Part_2_20_21.pdf).Access the local anti-biotic formulary to support Domain 1 [here](https://www.panmerseyapc.nhs.uk/formulary/anti-infective-therapy/). Respond promptly to any messages from your PCN Lead to ensure you are a part of the discussions for the PCN Domains. |  |
| **COVID 19** | Contractor Support | Ongoing | Ensure you keep up to date with the national & local guidance:* [PSNC](https://psnc.org.uk/the-healthcare-landscape/covid19/) – for the latest news round-up
* [GOV.UK](https://www.gov.uk/government/collections/wuhan-novel-coronavirus) – for advice for healthcare professionals
* [PHE](https://campaignresources.phe.gov.uk/resources/campaigns/101-coronavirus-) – for posters and resources
* [LPC](https://psnc.org.uk/halton-st-helens-and-knowsley-lpc/covid-19-hub/) – for next steps, links to national information and links to local information (as it becomes available)
* Look out for the most up to date information and guidance via your NHS Shared Mailbox
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Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

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| **Subject** | **Requirement** | **Deadline** | **Action and links** | **Tick when****completed** |
| **Local Services** | Pharmacy income | By the 5th | Please claim all your locally commissioned services by the 5th of the month. |  |
| **Check Shared Mailbox** | Pharmacy Business | Ongoing | NHSE&I regularly send important communications to your NHS Shared Mailbox.Please ensure sufficient staff have access your Mailbox and that it is checked at least once daily.  |  |
| **Virtual Outcomes** | Workforce training |  Ongoing | A new module will be released every month. Access [here.](https://www.virtualoutcomes.co.uk/pharmacy-training/) |  |
| **Pharmacy Profile Update** | Contractual | Quarterly (from 1st January 2021) | Ensure your Directory of Services and NHS website profiles are up to date and verify each quarter of the financial year. |  |
| **LPC Mailing List** | Pharmacy Mailing List | Ongoing | Encourage your locums to join the LPC mailing list to ensure they are up to date with the rapidly changing pharmacy environment. |  |

**If you require support from the LPC please contact us:**

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| Thomas Wareing (Business Support Officer) | [thomas@liverpool-lpc.org.uk](file:///C%3A%5CUsers%5Cdavid%5CAppData%5CLocal%5CMicrosoft%5CWindows%5CINetCache%5CContent.Outlook%5C83W89N1E%5Cthomas%40liverpool-lpc.org.uk) | Tel: 07517 105792 |
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Disclaimer: This guidance has been produced by Liverpool LPC after reviewing all the information available to us. Every care has been taken in completion of the tracker, but no responsibility can be accepted for any error or consequence of such an error.