



## Community Pharmacy Tracker – May 2020

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office

Subject	Requirement	Deadline	Action and links	Tick when completed
<b>COVID 19</b>	Contractor Support	Ongoing	<p>Ensure you keep up to date with the national &amp; local guidance:</p> <ul style="list-style-type: none"> <li>• <a href="#">PSNC</a> – for the latest news round-up</li> <li>• <a href="#">GOV.UK</a> – for advice for healthcare professionals</li> <li>• <a href="#">PHE</a> – for posters and resources</li> <li>• <a href="#">LPC</a> – for next steps, links to national information and links to local information (as it becomes available)</li> <li>• PSNC for the latest in on PPE <a href="#">availability</a></li> <li>• Look out for the most up to date information and guidance via your NHS Shared Mailbox.</li> </ul> <p>Please contact the LPC if you require urgent support.</p>	
<b>May Bank Holiday – 8<sup>th</sup> May</b>	Contractual	8 <sup>th</sup> May	See the <a href="#">PSNC website</a> and your NHS Shared Mailbox for the latest information regarding opening on the Early May Bank Holiday.	
<b>COVID-19 Testing for Pharmacy Staff</b>	Business Continuity	Ongoing	See the <a href="#">LPC website</a> for details on how to access COVID-19 testing for your pharmacy team.	
<b>Pandemic Delivery Service</b>	Service Delivery	Ongoing	Download the <a href="#">PSNC flowchart</a> to support your team to deliver the service.	
<b>Claiming for Easter Bank Holiday Opening</b>	Pharmacy Income	5 <sup>th</sup> May	You can now claim payment for opening on Good Friday and Easter Monday via MYS. Please see the <a href="#">PSNC website</a> for further details.	
<b>Claiming for Easter Sunday Rota</b>	Pharmacy Income	6 <sup>th</sup> May	<p>Those pharmacies who opened on Easter Sunday as part of Cheshire and Mersey rota should submit their claim by May 6<sup>th</sup>.</p> <p>See your shared mailbox for details.</p>	
<b>Flu Training</b>	Service Delivery	Ongoing	Please see the <a href="#">PSNC website</a> for the latest information regarding training for the upcoming flu season.	
<b>Reminder to submit your prescriptions</b>	Pharmacy Income	5 <sup>th</sup> May	<p>Please continue to submit your end of month bundle and FP34C in the usual way and no later than the 5th day of the month.</p> <p>This is your invoice to the NHS and will ensure you get paid in a timely manner.</p>	

## Upcoming Deadline Reminder

Subject	Requirement	Deadline	Action and links	Tick when completed
<b>DSP Toolkit</b>	Contractual	30 <sup>th</sup> September 2020	<b>Update:</b> The current submission deadline has been amended from 31st March 2020 to 30th September 2020.  Find out more on the <a href="#">PSNC website</a> .	
<b>New CPCF Requirements</b>	Contractual	July 2020	As detailed in the government <a href="#">Community Pharmacy Contractual Framework update</a> .	

## Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
<b>Local Services</b>	Pharmacy income	By the 5 <sup>th</sup>	Please claim all your locally commissioned services by the 5 <sup>th</sup> of the month.	
<b>Virtual Outcomes</b>	Workforce training	Ongoing	A new module will be released every month. Access <a href="#">here</a> .	
<b>LPC Mailing List</b>	Pharmacy Mailing List	Ongoing	Encourage your locums to join the LPC mailing list to ensure they are up to date with rapidly changing pharmacy environment.	
<b>HLP</b>	Pharmacy Business	Monthly	Update your HLP Portfolio with new evidence and displays.  Further HLP information can be found on the <a href="#">PSNC website</a> .	

### If you require support from the LPC please contact us:

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