



Community Pharmacy Tracker – March 2020

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office

Subject	Requirement	Deadline	Action and links	Tick when completed
PQS – Declaration	Pharmacy Income	3 rd – 28 th February 2020	<p>The window opened to claim for a PQS payment at 9am on 3rd February.</p> <p>Once you have achieved all the gateway criteria and the domains for which you wish to claim payment for, complete the PQS declaration on MYS – the deadline is 11.59pm on 28th February 2020.</p> <p>Further information regarding PQS can be found on the PSNC website.</p>	
NHSE&I Clinical Audit – Antimicrobial Stewardship	Contractual	31 st March 2020	<p>As part of CPCF, you must undertake a clinical audit each year, on a topic that has been determined by NHSE&I.</p> <p>The national clinical audit for 19/20 is anti-microbial stewardship which must be carried out in March.</p> <p>More information can be found on the PSNC website.</p>	
Clinical Audit	Contractual	31 st March 2020	<p>You are required to carry out a clinical audit of your own choice each year.</p> <p>Start your audit now if you have not already done so, to ensure you meet the March 31st Deadline.</p> <p>Find out more on the PSNC Website.</p>	
DSP Toolkit	Contractual	31 st March 2020	<p>The DSP Toolkit must be completed by March 31st 2020.</p> <p>Find out more on the PSNC website & watch the PSNC webinar on demand.</p>	
Flu Service	Service Delivery	Ends 31 st March 2020	The Flu service ends on March 31 st . Please ensure all staff are informed, flu promotion materials are taken down and any final claims are submitted.	
Flu Vaccination Ordering	Service Delivery	Act Now	Find out what you need to do on the PSNC website.	
Blood Pressure Service and BHF Pilots	Service Delivery	Ongoing	<p>Training dates for new applicants and existing BHF pharmacies who need more staff trained are available on the LPC website.</p> <p>The provision of the Blood Pressure Testing Service in Healthy Living Pharmacies (HLP) is being extended through 2020. Please return paperwork to the Area Team by 2nd March.</p>	
NMS & MUR Quarterly reports	Contractual	13 th April 2020	You must submit your MUR and NMS quarterly information to the NHSBSA the within 10 working days from the last day of the quarter.	
CPPQ	Contractual	31 st March 2020	Ensure you have completed the CPPQ for 2019-20 by March 31 st . Further information including the number of questionnaires you need to complete can be found on the PSNC website.	

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CPCS – IT in consultation room	Contractual	From 1 st April 2020	You must have IT equipment accessible within your consultation room to allow records of the consultations provided as part of the CPCS Service. Find out more on the PSNC Website .	
Annual Complaints report	Contractual	13 th April 2020	<p>You must prepare an annual complaints report which must be submitted to the NHS Area Team via the generic e-mail within 10 working days of the end of March. ENGLAND.CMPharmacy@nhs.net</p> <p>If you haven't received any complaints during the last 12 months a nil response is still mandatory. Further information including a recording template can be found on the PSNC website.</p>	
PQS – Sugar Sweetened Beverages	Pharmacy Income	31 st March 2020	<p>The deadline to meet the Sugar Sweetened Beverages quality criterion for PQS if you have not already done so is March 31st.</p> <p>Find out more on the PSNC website.</p>	
New CPCF Requirements	Contractual	From 1 st April 2020	<p>As part of the Terms of Service you will be required to meet the following from April 1st:</p> <ul style="list-style-type: none"> • Have a premises shared NHSmail account • Pharmacy professionals working at the pharmacy have access to the SCR • Update your NHS 111 DoS & your NHS website profile on a quarterly basis and in a timely manner • Have access to the Electronic Prescription Service (EPS) • Have achieved Healthy Living Pharmacy Level 1 status • Pharmacy professionals working at the pharmacy have achieved Level 2 safeguarding 	

Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

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Local Services	Pharmacy income	By the 5 th	Please claim all your locally commissioned services by the 5 th of the month.	
Virtual Outcomes	Workforce training	Ongoing	A new module will be released every month. Access here .	
LPC Mailing List	Pharmacy Mailing List	Ongoing	Encourage your locums to join the LPC mailing list to ensure they are up to date with rapidly changing pharmacy environment.	
HLP	Pharmacy Business	Monthly	<p>Update your HLP Portfolio with new evidence and displays.</p> <p>Further HLP information can be found on the PSNC website.</p>	

If you require support from the LPC please contact us:

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